**Attachment: Project Portfolio Matrix Template**

The **Project Portfolio Matrix** provides operational information about each project. As a project progresses appropriate fields are populated and/or updated to provide up-to-date “snapshot” information. Key fields include project number and name, PM assigned, CM and VFM assigned, SPOC, project phase underway, and projected project end date. For more detailed project information one would consult the other various artifacts (i.e. project plans, project financial statements).

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